

**ZANESVILLE BOARD OF EDUCATION MEETING  
REGULAR MEETING**

**September 17, 2013**

Mr. Bunting called the meeting to order @ 5:30 p.m. Those answering roll call: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope. Also present were Mr. Martin and Mrs. Carter.

**#13-237      APPROVAL OF BOARD MINUTES**

Mrs. Stewart moved and Mr. Bunting seconded that the Board of Education approve the minutes of the Zanesville Board of Education Regular Meeting on August 20, 2013 and the Special Meeting on August 7, 2013.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope. President declared motion carried.

**#13-238      REPORT OF THE TREASURER OF THE BOARD OF EDUCATION**

Mr. Bunting moved and Mr. Eppley seconded to approve the following recommendations:

**August Financial Reports**

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

**Reconciliations**

Approve the following reconciliations for August:

- General and Payroll

**Workers' Compensation**

Approve a change in the 2014 Workers' Compensation program enrollment approved in June from Group Rating to Group Retrospective Rating. The fee is the same (\$2,900).

**Permanent Appropriations**

BE IT RESOLVED by the Board of Education of the Zanesville City School District School District, Muskingum County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education during the fiscal year ending June 30th, 2014, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows:

<b>Fund Class/Name</b>	<b>Fund</b>	<b>Appropriations</b>
<i>GENERAL</i>	001	\$33,541,966.00
<i>Special Revenue</i>		
FOOD SERVICE	006	1,778,479.00
SPECIAL TRUST	007	13,415.00
PUBLIC SCHOOL SUPPORT	018	74,419.00
OTHER GRANT	019	123,785.00
CLASSROOM FACILITIES MAINT.	034	354,000.00
DISTRICT MANAGED ACTIVITY	300	346,485.00
AUXILIARY FUNDS	401	325,344.17
PUBLIC PRESCHOOL GRANT	439	138,091.42
ONE NET	451	10,800.00
MISC STATE FUND GRANT	499	91,000.00
RACE TO THE TOP	506	333,876.10
TITLE VI-B	516	1,097,082.76
TITLE I SCHOOL IMP A	536	55,000.00



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**#13-241            REHIRE – CLASSIFIED**

Mr. Eppley moved and Mrs. Hoffer seconded to approve the re-employment of Mary Kay Kohler as Latchkey Aide (2½ hours - 2 days per week) at National Road Elementary, effective September 9, 2013. Rate of pay will be step 0 from the appropriate salary schedule. Additional hours to be worked on an as needed basis.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. President declared motion carried.

**#13-242            CORRECTION OF CONTRACT - CERTIFICATED**

Mrs. Stewart moved and Mr. Eppley seconded to approve the correction of contract for Evan McCullough to reflect BA+150, step 0. Rate of pay for the 2013-2014 school year will be \$32,415.00.

Rescind the previously approved extra period per day for Bryan Cramer, music teacher, for the 2013-2014 school year. Reason for change is due to the hiring of an additional music teacher.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope. President declared motion carried.

**#13-243            CLASSIFIED – CHANGE IN POSITIONS**

Mr. Eppley moved and Mr. Bunting seconded to approve the change of contract for Helen Evans to reflect the rate of pay as MH with an Associate's Degree, step 12, effective the 2013-2014 school year. This change of contract is due to having an Associate degree in the appropriate field.

Approve *Cindy Derwacter* (in addition to her special education aide position at National Road Elementary) as a Latchkey Aide, effective August 26, 2013 for up to 7 ½ hours per week. Rate of pay will remain the same. Hours accumulated beyond the 7 ½ hours per week will be paid at 1½ times the normal hourly rate and funded by latchkey.

Approve *Christina Wisecarver* as Preschool Bus Aide, effective August 26, 2013 through September 6, 2013. This 3 hour per day position will be paid from the Regular Aide Salary Schedule, step 0 and is in addition to her current food services position at National Road Elementary (3 hours per day).

Approve *Christina Wisecarver* as Cafeteria II at Zanesville Community High School (7:30 a.m. – 10:30 a.m.) effective September 9, 2013. This position is in addition to her current food services position at National Road Elementary (3 hours per day).

Accept the resignation of *Roxanne Dennis* as bus aide and to return to previous food services position. Effective date of resignation is August 26, 2013.

Approve *Phyllis Bohn* as Preschool Bus Aide (2 hours per day) effective August 26, 2013. Salary will be step 0 from the regular aide schedule. This is in addition to her current bus driver position. Phyllis is no longer working her 3 hour food services position, effective August 26, 2013.

Approve *Kelly Jarvis* as Preschool Bus Aide (2 hours per day), effective September 6, 2013. This position is in addition to her present 5 hour position as bus driver.

Approve *Cary Grandstaff* as Preschool Bus Driver (2 hours per day), effective September 6, 2013. This is in addition to his present 5 hour position as bus driver.

Those voting aye: Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Bunting. President declared motion carried.

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**#13-244      EMPLOYMENT – COMPUTER TECHNICIAN**

Mrs. Stewart moved and Mr. Swope seconded to approve the employment of Brenton Reed as Computer Technician, pending appropriate certification requirements and background checks. This 10 month position is pro-rated to 197 days for the 2013-2014 school year at 8 hours per day, effective August 26, 2013. Rate of pay will be \$15.00 per hour for this non-union position. Those voting aye: Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley. President declared motion carried.

**#13-245      SALARY ADJUSTMENTS – CERTIFICATED**

Mrs. Stewart moved and Mr. Bunting seconded to approve the following personnel to be granted salary adjustments effective the 2013-2014 school year. Reason for the adjustment is due to having completed requirements for a new classification on the salary schedule by virtue of additional study.

Conley, Jodi	Masters+ 30
Derry, Katrina	Masters+ 30
Dollings, Adam	Masters+ 15
Harlan, Benjamin	Masters
Lawless, Jeffrey	Masters+ 15
Lones, Lori	Masters+ 30
Neptune, Tara	Masters+ 45

Sites, Katrina	Masters+ 30
Tolley, Judith	Bachelors+150
Tompkins, Laura	Masters
Wahl, Jennifer	Masters+ 45
Watterson, Susan	Masters+ 30
Zorne, Doug	Masters

Those voting aye: Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. Hoffer. President declared motion carried.

**#13-246      CORE TEACHER LEADER - RESIGNATION**

Mr. Swope moved and Mr. Eppley seconded to approve the resignation of Matt Mercer as Language Arts/Social Studies CORE Leader for the 2013-2014 school year. Reason for the resignation is personal.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. President declared motion carried.

**#13-247      SUPPLEMENTAL CONTRACTS**

Mrs. Hoffer moved and Mr. Swope seconded to accept the resignation of Katrina Derry as SADD Advisor effective the 2013-2014 school year. Reason for resignation is personal.

Accept the resignation of Mike Cassapini as Assistant Track Coach effective the 2013-2014 school year. Reason for resignation is personal

Accept the resignation of Jeff Lawless as Wrestling Coach effective the 2013-2014 school year. Reason for resignation is personal

Approve the following supplemental contracts for the 2013-2014 school year.

First	Last	Sport/Building	Position	Exp.	Class	Stipend
Scott	Aronhalt	Basketball	Fall Fitness (1/2)	22	X	\$538.00
Scott	Aronhalt	Basketball	Varsity Head Coach	23	II	\$5,843.00
Holli	Gattshall	ZHS	SADD Advisor (1/2)	0	X	\$385.00

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First	Last	Sport/Building	Position	Exp.	Class	Stipend
Allison	Lawyer	Track	Middle School Coach	1	IX	\$1,076.00
Samantha	Tyson	Dramatics	Middle School Director	0	X	\$769.00
Mindy	Waite	ZHS	Mentor Teacher Leader	6	VIII	\$2,153.00
Karen	Brock	ZMS	Mentor Teacher Leader	5	VIII	\$2,153.00
Marla	Walker	JME	Mentor Teacher Leader	0	VIII	\$1,538.00
Summer	Bendle	NR	Mentor Teacher Leader	0	VIII	\$1,538.00
Diana	Donahue	ZGE	Mentor Teacher Leader	4	VIII	\$2,153.00
Patricia	Cox		Mentor Teacher	2	IX	\$1,230.00
Annette	Porter		Mentor Teacher	3	IX	\$1,230.00
Lori	Hudson		Mentor Teacher	1	IX	\$1076.00
Katrina	Derry		Mentor Teacher	1	IX	\$1076.00
Tami	Meaige		Mentor Teacher	5	IX	\$1,538.00
Cathy	Winland		Mentor Teacher	1	IX	\$1076.00
Jenny	Williams		Mentor Teacher	6	IX	\$1,538.00
Natashia	Woerner		Mentor Teacher	0	IX	\$1076.00
Candace	Haudenschild		Mentor Teacher	0	IX	\$1076.00
Sue	Graham		Mentor Teacher	0	IX	\$1076.00
Doug	Zorne		Mentor Teacher	0	IX	\$1076.00
Steve	Morrison		Mentor Teacher	0	IX	\$1076.00
Cindy	Casapini		Mentor Teacher	0	IX	\$1076.00
Tisha	McLaughlin		Mentor Teacher	0	IX	\$1076.00
Kim	Farmer		Mentor Teacher	0	IX	\$1076.00
Michael	Emmert		Mentor Teacher	0	IX	\$1076.00
Heather	Ward		Mentor Teacher	0	IX	\$1076.00

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope. President declared motion carried.

**#13-248      EMPLOYMENT – SUBSTITUTES**

Mrs. Hoffer moved and Mr. Bunting seconded approve the following substitute teachers, as and when needed, pending appropriate certification and background checks for the 2013-2014 school year.

<b>Substitute Teachers</b>			
Lori Buchanon	Linda Coury	Chelsea Howard	Richard Smith
Jennifer Winland			

Approve the following substitute aides/secretaries/library technician, as and when needed, pending appropriate certification and background checks for the 2013-2014 school year.

<b>Substitute Aides/Secretaries/Library Tech</b>			
Chrishia Perry	Jo'D Rice		

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Approve the following substitute food service personnel, as and when needed, pending appropriate certification and background checks for the 2013-2014 school year.

<b>Food Services</b>			
Nicole Baker	Amy Cook	Ruth (Shelly) Door	Carla Law
Glenda Scott	Sherry Wheeler		

Those voting aye: Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Bunting. President declared motion carried.

**#13-249      AGREEMENT WITH YVONNE WILLIAMS**

Mr. Bunting moved and Mr. Eppley seconded to enter into an agreement with Yvonne Williams to provide speech services for a Zanesville City Schools student on home instruction for the 2013-2014 school year. Rate of pay to be sixty-five dollars (\$65.00) per hour, one hour per week. Those voting aye: Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley. President declared motion carried.

**#13-250      CLASS TRIP**

Mrs. Stewart moved and Mrs. Hoffer seconded to approve the 5th grade classes from John McIntire Elementary School to take an overnight trip to the Wilds on the following dates:

May 13, 2014  
May 14, 2014  
May 15, 2014

Funding of the trip has been provided by the students and fundraisers held at John McIntire. Those voting aye: Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. Hoffer. President declared motion carried.

**#13-251      RETIREMENT – CLASSIFIED**

Mrs. Hoffer moved and Mrs. Stewart seconded to accept the resignation of Daniel L. Wilcox, Maintenance at Zanesville High School, effective December 31, 2013. Reason for resignation is retirement.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope. President declared motion carried.

**#13-252      EMPLOYMENT – CLASSIFIED**

Mr. Bunting moved and Mr. Eppley seconded to approve the employment of Jennifer Hilterbrand as a full time Bus Driver. Effective date of employment is September 18, 2013. Salary will be step 0 from the appropriate salary schedule, pending background check.

Approve the employment of Becky Forsythe as a Bus Aide. Effective date of employment is September 16, 2013. Salary will be step 0 from the appropriate salary schedule, pending background check.

Those voting aye: Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Bunting. President declared motion carried.

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**#13-253      SUPPLEMENTAL CONTRACTS**

Mrs. Stewart moved and Mrs. Hoffer seconded to approve the following supplemental contract for the 2013-2014 school year.

First	Last	Sport/Building	Position	Exp.	Class	Stipend
Scott	Aronhalt	Other	Basketball/Other Equipment Mgr.	8	II	\$5,843.00

Those voting aye: Mrs. Hoffer, Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley.  
President declared motion carried.

**#13-254      STUDENT LEARNING OBJECTIVE READERS/APPROVERS**

Mr. Swope moved and Mr. Eppley seconded to approve the following teachers as Student Learning Objectives Readers/Approvers for the Ohio Teacher Evaluation System for the 2013-2014 school year. Readers/Approvers will be paid \$15.00 for each SLO read and approved.

Jodi Conley	Teresa Lightle	Kendra Sampsel	Cynthia Weaver
Steve Dodge	Wendy Lowe	Katie Sites	Ashley Wilson
Diana Donahue	Heather Near	Roberta Stafford	Angie Winegardner
Michael Emmert	Melissa Nelson	Heather Taylor	Catherine Winland
Lois Frame	Tara Neptune	Judy Tolley	Natashia Woerner
Shannon Geus	Brady Palmer	Becky Tom	Dawna Young
Candace Haudenschild	Deanna Peyton	Samantha Tyson	
Lori Hickman	Stephanie Rudloff	Heather Ward	

Those voting aye: Mrs. Stewart, Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. Hoffer. President declared motion carried.

**#13-255      EMPLOYMENT – SUBSTITUTES**

Mrs. Hoffer moved and Mr. Eppley seconded to approve the following substitute teachers, as and when needed, pending appropriate certification and background checks for the 2013-2014 school year.

<b>Substitute Teachers</b>			
Jalana Caughey	Greg G. Gaumer		

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart.  
President declared motion carried.

**#13-256      SUBSTITUTE - SCHOOL NURSES**

Mr. Eppley moved and Mrs. Stewart seconded to approve Trisha Wilson, RN as a substitute school nurse, for the 2013-2014 school year. Rate of pay will be \$100 per day, pending appropriate certification and background checks.

Approve Catherine Meilander, LPN and Carrie Barnett, LPN, as substitute nurses, for the 2013-2014 school year. Rate of pay will be \$70 per day, pending appropriate certification and background checks.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope. President declared motion carried.



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**#13-257      EXECUTIVE SESSION**

Mr. Bunting moved and Mr. Eppley seconded to go into executive session:

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- X   Personnel matters
- X   to consider the dismissal, discipline, or demotion of employee(s) or students
- X   preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

Time entered executive session:   5:51   p.m.

Time returned to public session:   8:01   p.m.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. President declared motion carried.

**#13-258      MEETING ADJOURNMENT**

Mr. Swope moved and Mrs. Stewart seconded that the Zanesville City Schools Board of Education meeting is adjourned @8:01 p.m.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Swope. President declared motion carried.

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*President*

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*Treasurer*